

## Korean Martyrs Catholic Center Altar Server Application

It is Korean Martyrs Catholic Center's pleasure to invite boys and girls to serve at the Holy Mass. The Mass you are asked to serve reveals God's power and love. At Mass, the Word of God is proclaimed and the bread and wine are transformed into the True Body and Blood Jesus Christ.

The primary role of an altar server is to help the priest in this celebration. This requires certain qualities, namely, the desire and discipline to serve the Lord and the community. Just as KMCC will benefit from your service you will also benefit from serving Mass. You will grow in the knowledge of your faith and will be able to form your character. No one will or should force you to serve at Mass. However, not everyone is able to serve just because they want to.

Just as we need three lines to form a triangle, we need your desire, parent's support, and KMCC's approval to admit you to altar service. Because of this, you have the right and freedom to leave the altar service at any time while you serve, but you will not be admitted the year after. KMCC also has the right to dismiss you for your misconduct, uncooperative attitude, and/or irresponsibility.

### Student's Information

Photo	Last Name	First Name	Baptismal Name	Date of Birth	School Grade
	Home address (Street, City, State, Zip Code)				
	Phone No:	Cell Phone: (     )			
	Home Phone: (     )				
Baptism		First Communion		Confirmation	
Date:		Date:		Date:	
Church:		Church:		Church:	
Diocese:		Diocese:		Diocese:	

KMCC asks you and your parents to view your responsibilities and sign it signifying their agreement to follow them faithfully.

KMCC does not need altar servers but needs committed altar servers.

(continued on the back)

## Student's Commitment Statement

1. I want to be an altar server because:

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2. I, \_\_\_\_\_, am aware of the responsibilities of altar servers and will faithfully follow them, serving at Mass with reverence and attentiveness.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

## Parent's Information

Father's Full Name:	Baptismal Name	Mother's Full Name	Baptismal Name
Emergency Contact (other than parents)		Cell Phone Numbers	
Name	Phone No.	Mother's	Father's

## Parent's Commitment Statement

\* I, \_\_\_\_\_, a parent of \_\_\_\_\_ am aware of the following responsibilities and will faithfully follow them:

1. I will spend more time with my child to pray together and teach our Catholic faith.
2. I will help my child to dress properly and pay attention to the altar servers' schedule.
3. I will give rides whenever necessary and possible, and be on time for Mass at least 20 minutes early, making attendance at Mass a top priority.
4. I will participate in all monthly parent meetings and share my concerns, thoughts, and support.
5. I will show respect and cooperation to those who volunteer their time to lead this altar server program.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

## Korean Martyrs Catholic Center Altar Server Recommendation Letter

Dear SRE Teacher,

The following student is applying to be an altar server at KMCC.

We are grateful that you're taking the time to fill out this recommendation letter.

It is a mandatory requirement for all altar servers to be in catechism classes every week. Also, their participation in class with a positive attitude is important. With this in mind, please take a moment to assess this student.

Please return to DRE or Sister ASAP. Thank you!

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Students' Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

SRE Teacher's Full name: \_\_\_\_\_ Teacher's phone no. (\_\_\_\_) \_\_\_\_\_

Please consider the following statements about the student and answer on a scale of 1-5 (ex: circle "1" if you strongly disagree, circle "5" if you strongly agree with the statement):

	Strongly Disagree			Strongly Agree	
1. This student attends SRE class regularly.	1	2	3	4	5
2. This student shows good behavior in SRE class.	1	2	3	4	5
3. I would recommend this student to be an altar server.	1	2	3	4	5

*Please write your comment:*

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date

8. Always try to be an exemplary model to others in moral conduct. 다른 학생들에게 도덕적 모범이 되도록 최선을 다해 노력한다.

9. Always attend additional training for special liturgies needed. 필요한 트레이닝 시간에 참석하여 교육을 받는다.

Current Penalty Points will be as follows:

1. Unexcused absence from the serving schedule, altar server meetings and other specified events:  
1 point.

미사 복사, 정기 모임, 복사단 행사에 무단 결석: 1 점

2. Excused absence from the serving schedule, altar server meetings and other specified events:  
0.5 point.

사전 보고된 결석: 0.5 점

3. Misconduct and uncooperative attitude during Mass and/or altar server meetings: 1 point.

미사 혹은 정기 모임 중 태도 불량으로 지적을 받을 시: 1 점

4. Incompliant dress code: 0.25 point.

복장, 두발 불량: 0.25 점

\* The Above Penalty Points are effect for one year (July 1<sup>st</sup> to June 30<sup>th</sup> of the following year. All points will be added during that period and you will be notified if it reaches up to 2 points. Anyone who reaches 3 points will be removed from KMCC's Altar Server Ministry.

\* 위의 벌점 제도는 일 년 동안 (7 월 1 일~ 다음해 6 월 30 일까지) 적용되며 부과된 벌점이 합하여 2 점에 이를 때에는 개별 통지되며, 3 점이 되면 자동으로 복사단에서 제외됩니다.

We have read all the policies listed above and agree to comply.

위의 모든 사항을 읽고 동의하므로 다음과 같이 서명합니다.

\_\_\_\_\_  
Altar Server's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date